

Welcome to Our School!



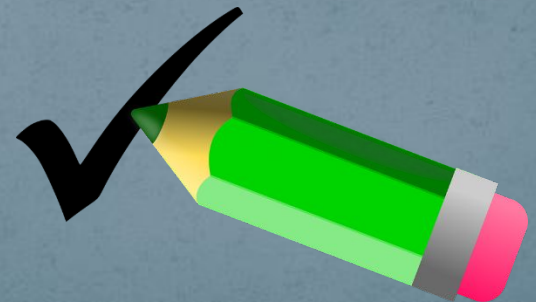
Thank you for deciding to volunteer with us!

**Thank you for
volunteering!
You do make a difference!**



Goals for Today's Orientation

- To understand of the role of the volunteer in our program
- To review the policies and procedures relevant to our volunteer program
- To review the responsibilities of volunteers in our school



Staff Contacts

- **Principal-Pete Thompson**
- **Assistant Principal-Amy Shinn**
- **Volunteer Coordinator-Amanda Tucci**
- **Classroom Teacher**



AACPS

#BEPRESENT - A Community School Partnership



Anne Arundel County Public Schools

#BePresent

The Role of the Volunteer

- Arrive at the scheduled time coordinated with CES staff
- Follow directions given by CES staff
- Ask questions for clarification
- Commit necessary time to complete tasks
- Accept guidance and feedback from CES staff
- Keep internal information confidential



Safety First!

- Always remember to sign in and out!
- Please wear visitor tag at all times while at CES



Safety First!

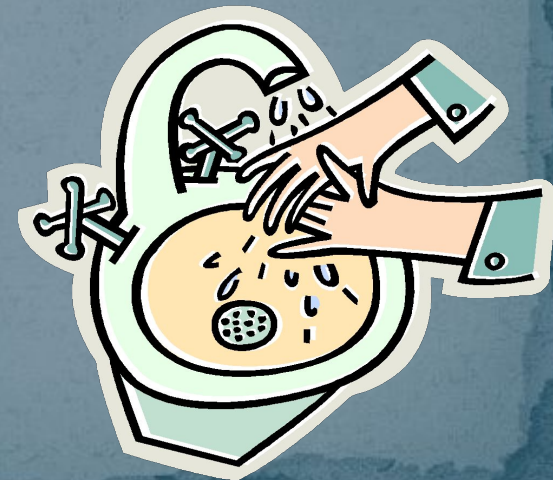
Exercise reasonable care in protecting students from harm.



Safety First!

Follow Guidelines for Universal Precaution:

- Wash hands and use hand sanitizer
- Cover mouth when coughing or sneezing
- Allow custodian to clean up bodily fluids



Safety first!

All medications must be administered by the school nurse!



Confidentiality is Crucial

As a member of the educational team, each volunteer must understand that all information regarding children, teachers, and the school is confidential and should remain in the school setting.



Be a Good Role Model

- Model the CES ROAR Pledge
- Be Respectful to everyone
- Be Optimistic by having a positive attitude
- Be Accountable by being on time and completing tasks
- Be Ready to Learn by being prepared



While in School...

- Have appropriate working relationships
- No smoking on school property
- No drugs or alcohol are permitted on school property
- Social Media Policy Reminder- Do not take any photographs or recordings of students without consent from the classroom teacher/parent.



While in School....

You are welcome to use the restrooms in the teachers' lounge, but we kindly ask you to respect teachers' privacy during lunch times.



While in School....

Please plan to keep
non-school age children
at home while
volunteering at school.



While in School....



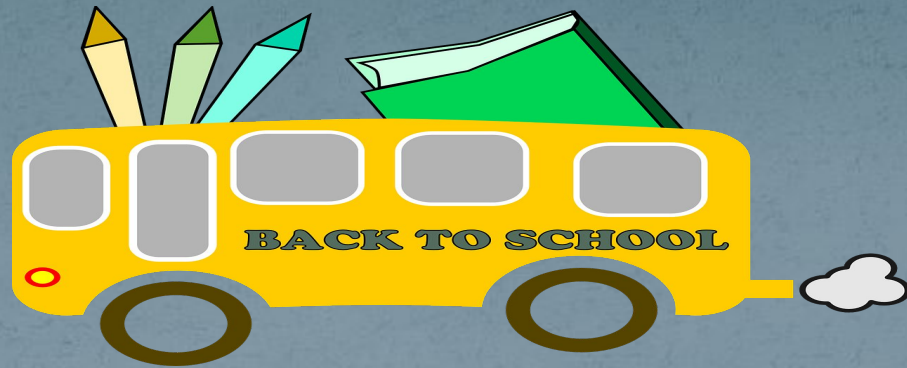
Please refrain from using cell
phones

While in School....

Teachers will share the times and days they need volunteer help.

2023-2024 School Year Calendar





Room Parents

Please contact your student's teacher if you are interested in becoming a room parent in their classroom.

Additional Volunteer Opportunities

Media Center

Picture Day

Field Day

Bookfair

PTO Volunteer Opportunities

Central Elementary PTO page

<https://www.myvlink.org/CESPTO/>

The Role of the Chaperone

- Same as a volunteer AND...
- Serves as the adult in charge
- Manages student behavior
- Managing time
- Represents the teacher, school and community



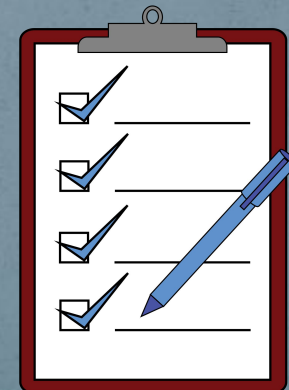
HOW TO BECOME A VOLUNTEER

- All volunteers are required to attend a volunteer orientation at the school.
- Watch a **sexual harassment and child abuse training module** and complete a verification form which is kept on file at the school.



HOW TO BECOME A VOLUNTEER

- Go to **<https://www.aacps.org/chaperone>** and scroll to the bottom of the page to request a **commercial background check**. Successful completion of a commercial background check is required **before** any person has access to students, either on or off school property. There is no cost to the volunteer.



HOW TO BECOME A VOLUNTEER

Fingerprint-supported background checks are required for the following:

All overnight chaperones/volunteers

All drown proofing chaperones/volunteers

All chaperones/volunteers with one on one unsupervised/unrestricted access to children

The cost of fingerprinting is \$63.00 and includes the commercial background check.

HOW TO BECOME A VOLUNTEER

Please note: Commercial and fingerprint-supported background checks for chaperones should be completed at least **3 weeks prior to the scheduled field trip.**



Thank you for
coming! You help
make CES great!

